



Dear Parent/Guardian:

As the Appleton Area School District (AASD) continues to improve teaching and learning for all students, we know that parents, guardians, and families are our most valuable partners. Communicating student progress with families is critical to these partnerships.

For the past several years, AASD has studied methods of grading that accurately reflect and report student learning. This work has resulted in a standards-based approach that we call Grading for Learning. Ultimately, we believe this will assist our teachers to authentically and accurately communicate student achievement on the identified course standards.

During the 2017-2018 school year, select initial implementation teachers of english language arts and world language courses in grades 7-9 utilized a standards-based instruction and assessment model. This year we will fully implement the work that was initiated last year in these respective courses and grade levels. We will continue to develop additional courses under an initial implementation model where select teachers from each of our schools come together to create a common course. This school year our 7th and 8th grade ELA courses are being fully implemented (all ELA teachers) while our 7th grade math, 7th grade geography, and 8th grade history are going through initial implementation (Mrs. Riebau, Ms. Summers, Mrs. Kable, Mrs. Parker). You are receiving this letter because your child is enrolled in at least one of our standards-based courses.

Standards-based course instruction and grading expands the instructional purposes of grading and:

- clarifies learning goals/targets,
- clearly identifies success criteria for learning goals/targets
- states clear indications of student strengths/weaknesses,
- provides information on career and life skills, and
- supports instructional practices that maximize student motivation.

In these courses, rubrics will be utilized to measure student proficiency on well-defined course standards. Standards will then be grouped together and these clusters will be analyzed and **continue to be converted to traditional letter grades**. This grade will appear in Infinite Campus at the end of each semester unless it is a quarter class. The Grading for Learning link mentioned below will provide more information on the grading scale and assessment rubrics for these courses.

Learning/work habits play an important role in a student's success and are also an important factor in your student's preparation for college and careers. In the Appleton Area School District, we refer to those habits as *Career and Life Skills*. In the 2018-19 school year, all students in all courses grades 7-12 will be assessed not only on their academic progress, but also on their Career and Life Skills each semester.

In grades 7-8, you will see a mark for each course at the end of each semester in the following three categories: **Social and Cross-cultural; Productivity and Accountability; Initiative and Self-direction**.

We believe this additional information will be one more tool for us to help every child achieve optimal success as we partner with you in your student's education.

More information about our district Grading for Learning and/or Classroom to Career can be found on our district website: [AASD Classroom to Career](#) and [AASD Grading for Learning](#). If you have questions regarding

your child's grade or the use of our Career and Life Skills rubric, please contact Mr. Mueller or Mr. Bernhardt at 832-6240.

We look forward to our continued collaboration in the success of your child.



David B. Mueller

Einstein Principal

Establishing Your Canvas Parent Account

This message is intended for students and parent/guardians currently enrolled in a standards-based instruction course. This message includes information on how to access your student's Canvas account.

Your child's instructional program is now available to you in AASD's learning management program known as Canvas. As a parent/guardian, you are registered as an "observer." This means you will see everything your students sees in Canvas. Canvas will provide grade-book information as well as updates on upcoming and/or late assignments, the calendar of activities for the course and even insight into the content shared with the students.

The directions on this page will assist you in setting up your account and password for Canvas.

Step 1

- Use [this link](#) or;
- Enter **www.aasd.k12.wi.us/families/canvas** into your web browser to access the Canvas informational page on the AASD website.
- Scroll to the bottom of the page where you will find this button to start the process.

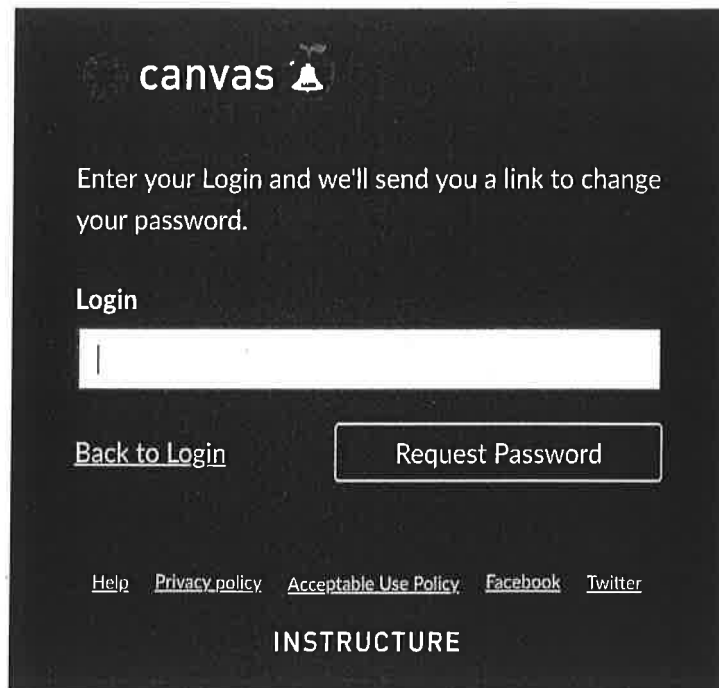


- You will see the image below.
- Look at the lower left side of the Canvas screen, and find the phrase "Forgot Password".
- Click on the words, "Forgot Password".



Step 2: Establishing Your Account

- You will see the image below.
- Under Login, enter the e-mail address you use to access your Infinite Campus account.
- Select, "Request Password"



The image shows a dark-themed login page for Canvas. At the top left is the 'canvas' logo with a bell icon. Below the logo, the text reads: 'Enter your Login and we'll send you a link to change your password.' There is a text input field labeled 'Login' with a vertical cursor. Below the input field are two buttons: 'Back to Login' (a text link) and 'Request Password' (a button). At the bottom of the page, there are links for 'Help', 'Privacy policy', 'Acceptable Use Policy', 'Facebook', and 'Twitter'. The word 'INSTRUCTURE' is centered at the very bottom.

Step 3: Confirm Your Email

- Check your email.
- When an email arrives from Instructure/Canvas. Open the e-mail and click the link within the message which verifies your account. If you do not receive an email, some email systems have a clutter or junk file for unfamiliar senders. Please check that file.



- In the email, you will be directed to set up a new password.
- A password for Canvas must have 8 characters.

Change login password for Caroline Jones

c.jones.canvas@gmail.com

New Password:

Confirm New Password:

Update Password

Step 4: Canvas Dashboard

- When you enter Canvas, you will land on the Canvas Dashboard.
- Your student's courses are listed on the front page.
- Click on the course to enter the course, you will see everything your child sees within the course.
- Because Canvas is linked to data from Infinite Campus, if you have multiple children enrolled in the AASD 7-12 system, you will see all their courses on the dashboard.
- Click on a tile on the dashboard to review the course.

Notifications. Tell us how and when you would like to be notified of events in Canvas.
[Notification Preferences](#)

Account

Dashboard

Courses

Calendar

Inbox

Help

Dashboard

*ENGLISH LANGUAGE ARTS 9 S1-FRI...
 *ENGLISH LANGUAGE ARTS 9 S...
 Q1-Q2-2018

Coming Up [View Calendar](#)
 Nothing for the next week

[View Grades](#)

For additional information, consider using the following link:

- What is the Observer role?

If you have further questions or concerns about accessing Canvas, please contact the Tech Coach in your building. Please contact your child's school for this contact information.
