

Establishing Your Canvas Parent Account

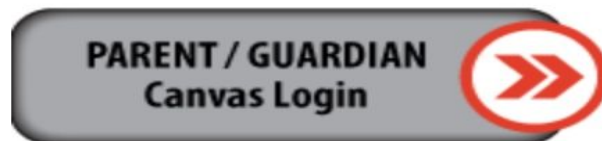
This message is intended for students and parent/guardians currently enrolled in a standards-based instruction course. This message includes information on how to access your student's Canvas account.

Your child's instructional program is now available to you in AASD's learning management program known as Canvas. As a parent/guardian, you are registered as an "observer." This means you will see everything your students sees in Canvas. Canvas will provide grade-book information as well as updates on upcoming and/or late assignments, the calendar of activities for the course and even insight into the content shared with the students.

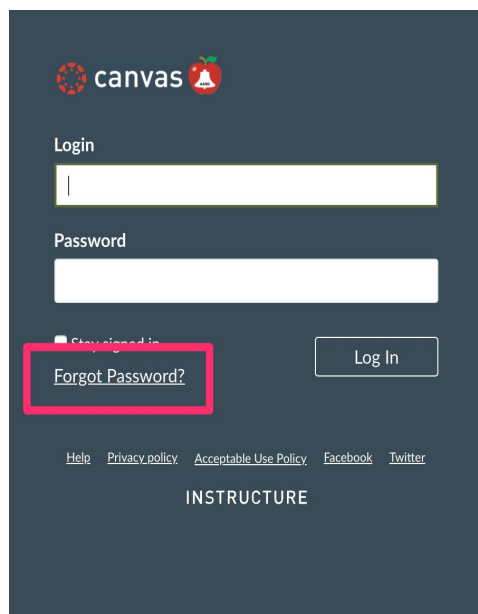
The directions on this page will assist you in setting up your account and password for Canvas.

Step 1

- Use [this link](#) or
- Enter **www3.aasd.k12.wi.us/canvas** into your web browser to access the Canvas informational page on the AASD website.
- Scroll to the bottom of the page where you will find this button to start the process.

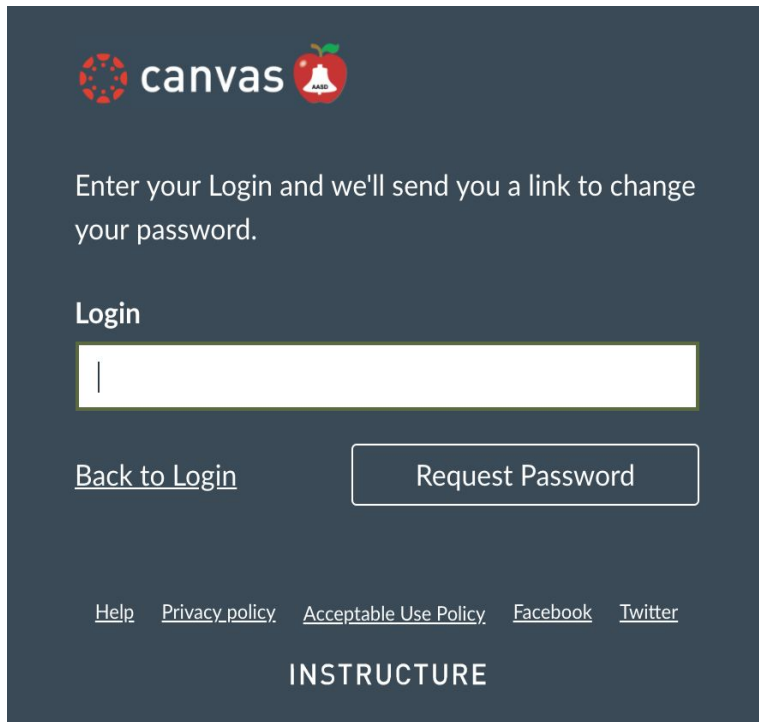


- You will see the image below.
- Look at the lower left side of the Canvas screen, and find the phrase "Forgot Password".
- Click on the words, "Forgot Password".



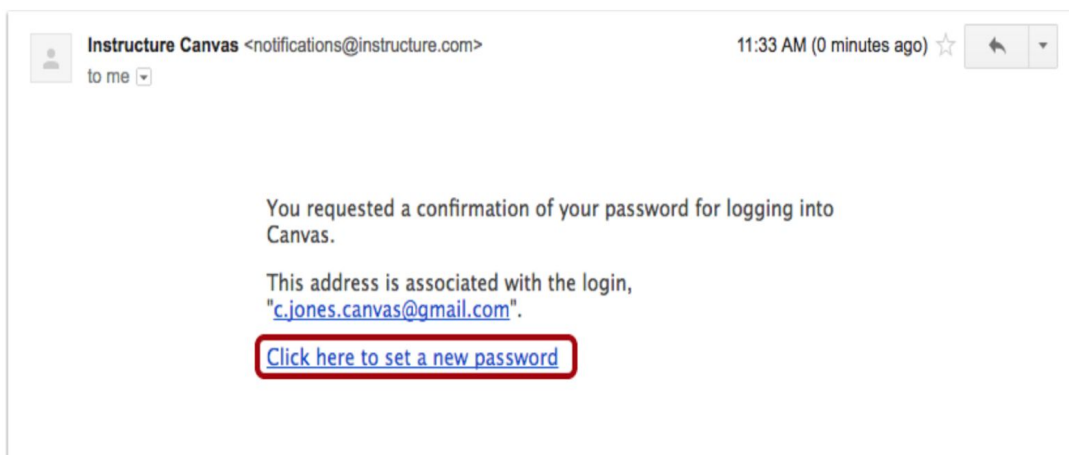
Step 2: Establishing Your Account

- You will see the image below.
- Under Login, enter the e-mail address **you use to access your Infinite Campus account.**
- Select, “Request Password”

A screenshot of the Canvas login page. At the top left is the Canvas logo, which consists of a red globe icon followed by the word "canvas" in white lowercase letters and a red apple icon with a green leaf. Below the logo, the text "Enter your Login and we'll send you a link to change your password." is displayed in white. Underneath this text is a white input field with a thin black border and a vertical cursor on the left. Below the input field are two buttons: "Back to Login" on the left and "Request Password" on the right, both in white text on a dark blue background. At the bottom of the page, there are several links in white text: "Help", "Privacy policy", "Acceptable Use Policy", "Facebook", and "Twitter". At the very bottom, the word "INSTRUCTURE" is written in white capital letters.

Step 3: Confirm Your Email

- Check your email.
- When an email arrives from Instructure/Canvas. Open the e-mail and click the link within the message which verifies your account. If you do not receive an email, some email systems have a clutter or junk file for unfamiliar senders. Please check that file.



- In the email, you will be directed to set up a new password.
- A password for Canvas must have 8 characters.

Change login password for Caroline Jones

c.jones.canvas@gmail.com

New Password:

Confirm New Password:

Update Password

Step 4: Canvas Dashboard

- When you enter Canvas, you will land on the Canvas Dashboard.
- Your student’s courses are listed on the front page.
- Click on the course to enter the course, you will see everything your child sees within the course.
- Because Canvas is linked to data from Infinite Campus, if you have multiple children enrolled in the AASD 7-12 system, you will see all their courses on the dashboard.
- Click on a tile on the dashboard to review the course.

The screenshot shows the Canvas user interface. A vertical sidebar on the left contains navigation icons for Account, Dashboard, Courses, Calendar, Inbox, and Help. The main area features a notification banner at the top, a 'Dashboard' title, and a course tile for 'ENGLISH LANGUAGE ARTS 9 S1-FRI...'. On the right side, there is a 'Coming Up' section with a calendar icon and a 'View Grades' button.

For additional information, consider using the following link:

- [What is the Observer role?](#)

If you have further questions or concerns about accessing Canvas, please contact the Tech Coach in your building. Please contact your child's school for this contact information.